



Staff Application

We at Krochet Kids International are always looking for world-changers to join our team littered all across the world.

We are a group of passionate people doing what we love in order to show love to others around the world. We are surfers, writers, skaters, and dreamers. We think that we have a big role to play in making this world better. As an organization, we are spearheading a movement to show that doing business and doing good can mean more, and impact more, than ever before. We are about challenging systems, and about offering hope to individuals and communities in Uganda and around the world. Because we believe that with every life impacted, the ripples continue far beyond the immediately seen.

Together, we will change the world.

Description: Production Manager

Responsibilities:

1. Production:
 - Oversee full production process: production material allotment, production material inventory, production quality control, fulfilling unit goals, and final product preparation and shipment.
2. Product Development:
 - Communicate and implement specified designs as requested from KKI.
 - Work with the Country Director to procure and source production materials for existing and future products.
3. Quality:
 - Oversee quality control systems for crocheted products, tailored products, labeling, sewing, final product presentation and poly bagging.
4. Payroll
 - Calculate and prepare bi-monthly payroll for all beneficiaries.
5. Management:
 - Oversee all KKI Interns, Tailors, and Crochet Group Leaders.
6. Communication
 - Weekly communication of production requirements to beneficiaries.
 - Communication of quality goals and issues to beneficiaries and management.
7. Reporting
 - Monthly Narrative Report.
 - Maintain and update inventory management systems.

Requirements:

- Strong interpersonal and organizational skills
- Creative problem-solving abilities
- Inventory management and/or logistics experience
- Management experience
- Prior international work experience preferred

Position Details

This is a salaried position at the Krochet Kids Uganda office in Gulu, Uganda. Contract term is at minimum 18 months, renewable every six months based on performance review.

Start date is **May 16th 2011**. Applications are due **Monday, April 18th**.

KKU Staff will assist you in finding housing and transport. Staff will also help you with any other reasonable request that comes as a result of your appointment in a foreign country.

Application Guideline

Applications are due in full by **Monday April 18, 2011**. We will be conducting interviews the following week in order to notify selected candidates by **April 22nd**.

Application Checklist – Production Manager

- Resume (including 3 references)
- Cover letter
- WHO ARE YOU Questions - (below)
- Video (optional)

Upload your completed application to <http://krochetkids.org/who-we-are/jobs-internships/>

You can also send your completed applications to: adam@krochetkids.org.

WHO ARE YOU?

Answer the following questions. Limit responses to ½ page per question.

1. Describe yourself. Who are you?
2. How did you hear about Krochet Kids?
3. What make you want to be a part of the KKi team?
4. What makes you a good fit for this position?
5. Why are you unique? What do you bring to the table that others don't?
6. What are your personal goals for your time spent working for KKi?

Optional: If you have a video that you think gives us better insight into who you are, you can upload it when submitting your application. Limit length to 4 minutes.



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